



TIPS MEANS TRANSLATION INTO PORTUGUESE

Guarantees

TIPS delivers on its promises and provides its clients with several guarantees to that:

- Professional indemnity insurance
- Confidentiality agreement
- Service level agreement
- Procedures that ensure compliance with industry and quality standards

Results

Clients

TIPS' clients include some of the biggest companies in the translation industry. After more than 10 years of continuous collaboration, TIPS was recognised as the main provider, and in some cases the sole provider, of translation into European Portuguese by some of these companies.

Projects

TIPS has worked on numerous multilingual projects, playing the role of Single-Language Vendor in charge of European Portuguese. These projects are very demanding in terms of language quality, since this falls completely on the local teams.

We have also worked on software localisation projects, which are the most demanding projects in terms of technical expertise.

Workload

TIPS delivers an average of 5 million translated and revised words per year, all within established deadlines, and with a level of quality and consistency that leads clients to continue seeking our services.

Resources

Human resources

Our company has an in-house team of 7 people, each with more than 5 years' experience in translation, who work mainly on translation, revision, project management and quality assurance in technical translation.

TIPS also collaborates with a team of about 50 experienced freelance translators, as well as trainees from the best translation schools in Portugal.

Technical resources

We have a fully networked office with the most up-to-date technology, providing our in-house production team with optimal working conditions and enabling efficient project management. The members of our staff work with the most up-to-date computer-aided translation tools, such as the industry-leading SDL Trados Studio 2011, guaranteeing the highest level of productivity possible.

Methods

Project management

Project managers define adequate service levels and monitor projects from the point of reception to the point of delivery. They work in close coordination with quality managers, service providers and clients, to ensure that each project is delivered with the highest level of quality and efficiency possible.

Quality management

Quality managers take revision and quality control to a new level, combining language quality with efficiency and productivity. All translation projects are analysed and managed to guarantee the consistency of procedures and results throughout every project.

Knowledge management

Translation is knowledge-intensive work, which is evident in the demanding specialised technical content that translators must deal with. TIPS manages this knowledge by integrating it into a system that aims to continuously improve client services.